

Mahatma Gandhi Vidyamandir's

Maharaja Sayajirao Gaikwad Arts, Science and Commerce College, Malegaon-Camp, Dist. Nashik

ACADEMIC CALENDAR 2017-2018

First Term – 15/06/2017 to 18/10/2017				
Month	Activity to be Conducted	Responsible Department /Staff members	Date of Conduction	Remark if postpone or completed
June	Commencement of A.Y 2017-18 Declaration of results for F.Y.B.Sc /B.A. /B.Com /B.Sc. Comp. class	Examination Department	15 th June 2017	
	Principle Meeting with Teaching and administrative Staff on 15 th June 2017	Administrative Staff (Registrar) of college		
	Admission Process & planning of F.Y.B.A/ B.com./ B.sc /B.sc Computer /BBA/BCA class to be initiated.	Constituted Class wise Admission committees	15 th June 2017	Committee Chairmen shall prepare summary of their admission process.
	World Environment day, Dt. 5.6.2017 & Plantation.	Dept of Geography and Dept. of Botany and NSS		
	Library Advisory Committee Meeting for overall review of library functioning	Library Committee - Dr.R.R.Pawar		
	Meeting of Heads of Departments for work load distribution	Respective Head of the Department		
	To start P.G. Admission Procedure	Dept. wise Admission committees		
	To arrange remedial Coaching for poor and weak students	Prof M S Bhandari & members of the committee		
Review of research schemes and	Dr. N V Deshmukh, Dr. P S Patil			

	Submission of various proposals	and his committee members		
	IQAC Meeting	Principal Dr Y T Pawar, Mr.U.D.Lad & Mr Saeed Ansari		
	Meeting of Equal Opportunity Cell is to be called by coordinator and action plan to be worked out for complete academic year.	Dr S U Chavan, Shri B P Shewale, & all committee members.		
July	A tribute to Loknete Vyankatrao Hiray Punyatithi, Dt. 03.07.2017	Dr. Y. C. Shastri & all committee member		
	Meeting of Alumni Association	Dr.S.D.Baviskar, Dr Y D Sonawane and his committee members		
	Preparation of Department wise Time Table, Workload and Academic Planning	All H.O.D. of respective department		
	NSS Planning for Meeting , Selection of Volunteers	Mr.C.D.Rajput & all committee members		
	Examination Planning & conduction (For Backlog Students)	Exam Dept		
	Constituting College Development Committee	College Development Committee		
	Meeting with all HOD of various departments to analyze overall status of activities specified in the academic calendar.	Principal		
	Competitive Examination Guidance-Lecture series	Mr. S. A. Wagh & all his committee members		
	Introduction and Inauguration of	DR. U.P. Suryawanshi & all		

	Student Welfare Schemes, Selection of Students for Earn and Learn Schemes and Work distribution to the students	committee members		
	To arrange remedial Coaching for poor and weak students	Dr M S Bhandari & members of the committee		
	Students Council Formation	Principal		
	Meeting of Equal Opportunity Cell is to be called by coordinator and plan of action to be decided for complete academic year.	Dr S U Chavan, Shri B P Shewale, & all committee members.		
	Interaction and counseling of students to participate in sports activity.	Dr. Karad & all staff of Department of Sports		
	Arrange meeting of Academic Calendar Planning Committee to prepare activity calendar.	Dr M V Hiray & all members of committee		
August	To organize tree plantation and blood donation and checkup camp	Mr. C.D. Rajput & all committee members.		
	To celebrate Annabhau Sathajayanti and tribute to Lokmanya Tilak Punyatithi	Dr. Y. C. Shastri & all committee member		
	Excursion (Field Visit) for S.Y.B.Sc Botany/Zoology/Physics Students	Dr. A.D. Pawar & all committee members		
	Celebration of Independence Day 15 August	NCC in charge & all cadets		
	Medical check-up camp for the first year students	Dr. D.U. Ahire & all committee members		
	Interactive lecture on communication	Smt S C Tiwari & committee		

skill under Soft Skill Development program for Students	members		
Sports Week- Kho-Kho (Ladies)& Football (Boys) & other sports activities	Dr.Karad& all staff members of physical education department		
Organizing workshop on communication skill for teachers	DrNare& all staff members of Department of English		
Meeting of Equal Opportunity Cell is to be called by coordinator and plan of action to be decided for complete academic year.	Dr S U Chavan, Shri B P Shewale, & all commity members.		
Social activity through NSS camp	Mr.C.D.Rajput& committee members		
Inauguration function of 1) Science Association 2) Commerce Association 3) Staff academy 4) Social Science Association & arranging lecture series & competition for all Arts, Science & Commerce students	1) Dr. T. S. Savale& committee members. 2) Dr R B Dhande& committee members 3) Dr A R Hiray and members of committee 4) Department of Social Science.		
Interaction with Parents and Students through meeting 2 times in a year	Dr.S.D.Baviskar, Dr Y D Sonawane& committee members		

	3 Lectures in a year on banking operation, Tax and Audit, GST. Introduction to Share Market, Insurance for all students under the banner of commerce association	Dr R B Dhande & all committee members in association with Department of Commerce and Department of Economics Dept.		
	Arrange meeting of Academic Planning Committee to analyze and verify status of activities planned and scheduled in Academic calendar	Dr M V Hiray & all members of committee		
September	Personality development program for student under Soft Skill Development program	Dr.U.P.Suryavanshi, Student welfare officer.		
	Preparation of participation in Avishkar project Competition	Dr. P. S. Patil, Dr A. S Garde & all members of skill development committee		
	Invited talk on Copyrights and Patent Act under the banner of staff academy	Dr A R Hiray & all members of committee		
	Conduction of Grievances and Redressal Committee meeting.	Shri P A Ahire & all members of committee		
	Conduction Meeting of Alumini Association	Dr. S.D. Baviskar and all committee members		
	Organize workshop for student to encourage them for NET/SET examination	Dr S S Pathade, Shri S A Sangle, & Committee members		
	Sport events to be conducted	Dr.Karad & staff members of physical education.		
	Teacher's Day Celebration	Dr.Y.C.Shastri & all members of the committee		
	Essay Writing competition for all	Marathi, Hindi, English & Urdu		

	Students	language department.		
	Celebration of Hindi Day by students.	Hindi Dept.& all staff		
	Preparation and Planning to conduct/participate in debate competition	Dr.D.V.Thakor& committee members		
	To arrange / conduct career development program for students	DrS A Wagh& all committee members		
	Celebration of NSS Day through activity	Mr.C.D.Rajput& members of committee		
	Planning for Internal Examination for B. Sc. Students	Exam. Committee		
	Conduction of T.Y./S.Y.B.Sc. Practical and Internal Examination	Exam. Committee		
	Celebration of World Literacy Day through interactive lecture series. Under the banner of Literacy Association	Smt Dr. V F Surve& committee members.		
	Arrange meeting of Academic Planning Committee to analyze and verify status of activities planned and scheduled in Academic calendar	Dr M V Hiray& all members of committee		
October	Meeting of IQAC with all staff members and associate to verify compliance of all committees and each individuals record	Principal Dr. Y T Pawar, Shri U D Lad and all IQAC members		
	Mahatma Gandhi Jayanti-2 nd Oct.2017	Dr.Y.C.Shastri& members of committee		
	One day NSS camp	Mr.C.D.Rajput& members of committee		

	Sport Week – Competition of various events	Dr.Karad& all staff members of physical education department		
	Conduction of Grievances and Redressal Committee meeting & one activity through Grievances Cell	Shri P A Ahire& all members of committee		
	Conduction of Women Grievances Committee meeting & one activity through grievances cell	Dr V M Nare& Committee members		
	Organize workshop to encourage them for appearing in NET/SET examination	Dr S SPathade, Shri S A Sangle, & Committee members		
	Conduction of examination for B.A./B.Sc./B.Com. class as per time table of University	Exam Dept		
	Conduction of University Practical Examination	Exam Dept		
	IQAC Meeting	Principal Dr Y T Pawar and Mr.U.D.Lad		
	Dipawali Vacation 19.10.2017 to 12.11.2017	--		

Second Term - 13.11.2017 to 30.04.2018

November	KarmavirBhauSahebHiraySmruti din 06.11.2017	Dr.Y.C.Shastrri& all members of the committee		
	Submission of performance report as per academic calendar with College Development Committee Meeting	Principal		

	NSS: Planning Meeting for Special Winter Camp	Mr.C.D.Rajput		
	To conduct University Examination-PG, Term End Examination B.A, B.com	Exam Dept		
	Staff Common Meeting to analyze academic calendar	Principal		
	Meeting of ARC and report of ARC is to be submitted with IQAC	Dr P S Patil, & all members of the ARC committee		
	Arrange meeting of Academic Planning Committee to analyze and verify status of activities planned and scheduled in Academic calendar	Dr M V Hiray& all members of committee		
	Meeting of HEERA and RUSA committee is to be held and report of performance is to be submitted with IQAC	Dr R V Patil, Dr R S Nirwan and all members of the RUSA and HEERA committee		
December	Meeting of ANTI RAGGING SQUAD is to be called and details for action taken by the committee in the year is to be submitted with IQAC	Dr U B Kadam, DR U K Teke& all committee members.		
	Inauguration of NSS Special Winter Camp	Mr.C.D.Rajput& committee members		
	Dr.BabasahebAmbedkarMahaparinirvan Din 6.12.17	Dr.Y.C.Shastri& all members of committee		
	Lecture series onUrdu for UG & PG	Dept of Urdu ,Hindi, History,		

	Students	Psychology		
	Celebration of RenukabaiBhausahabHirayJayanti 30 Dec 2017	Dr.Y.C.Shastri& committee members		
	Performance analysis of Equal Opportunity Cell by coordinator and details report of action taken complete academic year.	Dr S U Chavan, Shri B P Shewale, & all committee members.		
	Conduction of Educational Study Tour& submission of report with IQAC	Dept of Physics, chemistry, Zoology, Geography and Dr. A.D. Pawar& all committee members		
	Report on Remedial Coaching conducted so far is to be submitted with IQAC	Dr M S Bhandari& members of the committee		
	Sports Inter College competition	Dr.Karad& all committee members		
January	SavitribaiPhuleSmruti din 03 rd Jan 2017	Dr.Y.C.Shastri& all committee members		
	National Youth Day: Swami VivekanandJayanti	Dr.Y.C.Shastri& all committee members		
	To plan and arrange State Level Debating Competition	Dr.D.V.Thakor& all committee members		
	Annual Social Gathering & Prize Distribution	Chairman Of Annual Social Gathering		
	Republic Day 26 th Jan 2018	NCC		

	One Day NSS Camp and Field Work	Mr.C.D.Rajput& all committee members		
February	To prepare details minute book of Meeting conducted by Alumni Association. To appeal alumni to contribute in overall development of the college by offering job to poor needy students.	Dr.S.D.Baviskar , Y D Sonawane& all committee members		
	To prepare Magazine layout, contents and conduct editing and sensor ship for collected manuscript for college magazine.	Smt.Dr.A.P.Nere& all committee members		
	Celebration of University Foundation Day 10 th Feb2018	R.A.Pawar		
	Conduction of Practical and Theory Internal Examination for B.Sc./B.A./ B.com class	Exam Dept		
	A tribute to Smt.RenukaiHirayon her Punyatithi -17.02.2018	Dr.Y.C.Shastri& all committee members		
	Celebration of National Science Day 28 th Feb.2018 by all science department under the banner of science association.	Dr. T. S. Savale&committee members.		
	Celebrating ChatrapatiShivajiMaharajJayanti	Dr.Y.C.Shastri& all committee members		
	F.Y.B.Sc. Annual Practical Examination	Exam Dept& all committee members		
	Meeting to be called by Principal for with CDC	Principal		

	IQAC Meeting	Principal Dr Y T Pawar, Mr.U.D.Lad, MrSaeedAnsari		
March	Celebration of KarmavirBhousahebHirayJayanti 01.03.2018	Dr.Y.C.Shastri& all committee members		
	World Women's Day celebration on 08.03.2018	Prof.Vidya Survey		
	F.Y./B.Sc/B.A./B.Com/B.Sc. Comp Annual Examination to be conducted	Exam Dept		
	CDC Meeting for Annual Budget and Audit Report	Principal & all CDC Members		
	Analysis of Students Feedback about teacher,	All HOD of respective Departments		
April	Online Submission of Internal Marks to University	All professors from every department		
	Conduction of University Examination B.Sc/B.A./B.Com/B.Sc. Comp.	Exam Dept		
	World Health Day 07.04.2018 celebration	Shri D U Ahire ,Dr J T Jadhav& all committee members.		
	Mahatma PhuleJayanti 11.04.2018	Dr.Y.C.Shastri& all committee members		
	Internal Academic Audit to be conducted	By Management		
	Dr.BabasahebAmbedkarJayanti celebration dt. 14.04.2018	Dr.Y.C.Shastri& all committee members		
	LokneteVyankatraoHirayJayanti celebration	Dr.Y.C.Shastri& all committee members		
	CAP University and College Examination	Exam Dept		
	Publication Of College Magazine	Smt.Dr.A.P.Nere& all		

		committee members		
	IQAC Meeting	Principal Dr Y T Pawar, Mr.U.D.Lad, MrSaeedAnsari		
	Annual Staff Meeting for Submission of all documentary evidence to IQAC about the activities performed by respective committee as scheduled by Academic Calendar Committee	PrincipalDr Y T Pawar& Academic Calendar Committee chairman Dr M V Hiray, S P Deore& all members of committee.		
	Publication of Academic Calendar for Next Academic Year 2018-19	Academic Calendar Committee chairman Dr M V Hiray, S P Deore& all members of committee.		
May	1 st May Maharastra Din Flag Hoisting& End of A.Y. 2017-18	Dr R A Pawar and C.O girls NCC		

(Mr.M.V.Hiray)
Chairman

Dr.Y.T.Pawar

Academic Colander Committee

Principal

Note :- Chairman& members of the respective committee are responsible to conduct the activity. You are requested to submit one copy of detail report in soft copy format,proof of activitiesconducted by you or your associate or your department with IQAC within 7 days from the date of completion of activity. Failing to submit the proof may be notified as negligence on your part. All softcopies of

any documents , photo must be sent on msgiqac@gmail.com which is official email id of the IQASC department. **While sending email, you must mention activity name & name of your department in subject matter of your email.**